

**TECHNICAL INDICATORS FOR PERFORMANCE INDICATORS : 2017/2018**

<b>Indicator title</b>	4% of SA production (Inspected)
<b>Short definition</b>	At the end of the year looked at the total production inspected and purchase 4% of overall production presented to SDT.
<b>Purpose/Importance</b>	Its the core of the SDT's mandate of promoting and growing beneficiation. Also to ensure that there is an increase in the supply of diamonds to our clients so that they can be able to grow beneficiation.
<b>Source/ collection of data</b>	Purchase certificate
<b>Method of calculation</b>	Total purchases/overall production * 100
<b>Data limitation</b>	None
<b>Reporting Cycle</b>	Annually
<b>Indicator Responsibility</b>	Operations Manager

<b>Indicator title</b>	Increase in sales by 2022
<b>Short definition</b>	Providing more rough daimonds to HDSA clients
<b>Purpose/Importance</b>	Its the core of the SDT's mandate of promoting and growing beneficiation. Also to ensure that there is an increase in the supply of diamonds to our clients so that they can be able to grow beneficiation.
<b>Source/ collection of data</b>	Sales reports
<b>Method of calculation</b>	Last years sales compare it to the current year sales
<b>Data limitation</b>	None
<b>Reporting Cycle</b>	Annually
<b>Indicator Responsibility</b>	Operations manager

<b>Indicator title</b>	Report on sales to HDSA
------------------------	-------------------------

<b>Short definition</b>	Prepare a report documenting how much rough diamonds were sold to HDSA
<b>Purpose/Importance</b>	To ensure growth amongst HDSA clients that contributes towards transformed industry by monitoring the frequency of their purchases in amount and carats. That will assist in determining growth of the HDSA clients and also identify those that need assistance.
<b>Source/ collection of data</b>	Sales reports
<b>Method of calculation</b>	None
<b>Data limitation</b>	None
<b>Reporting Cycle</b>	Annually
<b>Indicator Responsibility</b>	Operations manager

<b>Indicator title</b>	Signed Memorandum of Agreement with the Guild
<b>Short definition</b>	Enter into agreement with one stakeholder with the view of exploring ways to cutting and polishing Diamonds not preferred for local beneficiation. To reduce the percentage of diamonds that cannot be beneficiated locally.
<b>Purpose/Importance</b>	Promoting beneficiation despite the legislative constraints.
<b>Source/ collection of data</b>	None

<b>Method of calculation</b>	None
<b>Data limitation</b>	None
<b>Reporting Cycle</b>	Annually
<b>Indicator Responsibility</b>	Operarions maanger

<b>Indicator title</b>	Report of progress on the pilot project
<b>Short definition</b>	Reporting on the progress on implementation of the agreement.
<b>Purpose/Importance</b>	To keep track of the progress on the implementation and execution so as to identify challenges and modify the plan accordingly. If the project is successful it can be extended to other clients.
<b>Source/ collection of data</b>	Stakeholder meetings
<b>Method of calculation</b>	None
<b>Data limitation</b>	None
<b>Reporting Cycle</b>	Annual

<b>Indicator Responsibility</b>	Operations manager
---------------------------------	--------------------

<b>Indicator title</b>	Approved and funded Business Plan
<b>Short definition</b>	Developing business plan for Beneficiation and Equipment hub and approved by the board. Obtain underlying agreements to fund the hub.
<b>Purpose/Importance</b>	To address one of the barriers to entry for new entrants by providing access to advanced technology which will give them a competitive edge to the industry.
<b>Source/ collection of data</b>	None
<b>Method of calculation</b>	None
<b>Data limitation</b>	None
<b>Reporting Cycle</b>	Annually
<b>Indicator Responsibility</b>	Operations manager

<b>Indicator title</b>	Report on Seminars held
<b>Short definition</b>	Seminars discussing SADI outcomes and vision 2026
<b>Purpose/Importance</b>	To discuss in a smaller forums selected topics towards the achievement of vision 2026.
<b>Source/ collection of data</b>	Attendance register
<b>Method of calculation</b>	None
<b>Data limitation</b>	None
<b>Reporting Cycle</b>	Annual
<b>Indicator Responsibility</b>	CEO's office

<b>Indicator title</b>	Report on the outcomes of SADI 2017
<b>Short definition</b>	Written report on the engagements between government, industry and all relevant stakeholders on the health
<b>Purpose/Importance</b>	to document and implement the resolutions and ensure that issues raised are addressed

<b>Source/ collection of data</b>	SADI
<b>Method of calculation</b>	None
<b>Data limitation</b>	None
<b>Reporting Cycle</b>	Annual
<b>Indicator Responsibility</b>	CEO's Office

<b>Indicator title</b>	A developed and approved Strategy for the engagement of the youth in host diamond mining communities.
<b>Short definition</b>	Identifying stakeholders to work with and also the opportunities to develop youth in these communities
<b>Purpose/Importance</b>	Furthering the objectives of the NDP such as job creation and skills development. Creating awareness about opportunities that exist in the diamond industry and also to attract youth as the industry is aging.
<b>Source/ collection of data</b>	Communities and the stakeholders
<b>Method of calculation</b>	None
<b>Data limitation</b>	None

<b>Reporting Cycle</b>	Annual
<b>Indicator Responsibility</b>	CEO's office

<b>Indicator title</b>	Reports on all training provided
<b>Short definition</b>	Documenting the training provided to Youth in the Enterprise Development Programme to establish their readiness to start their businesses
<b>Purpose/Importance</b>	To keep track of the trainings provided in order to establish their readiness in starting their own business. Also to determine that they have acquired the basic skill needed for one to be in the diamond space.
<b>Source/ collection of data</b>	Training reports
<b>Method of calculation</b>	None
<b>Data limitation</b>	None
<b>Reporting Cycle</b>	Annual
<b>Indicator Responsibility</b>	Operations manager



<b>Indicator title</b>	Improved Revenue
<b>Short definition</b>	Increase sales to our customers by increasing availability of rough diamonds that can be beneficiated locally.
<b>Purpose/Importance</b>	To ensure commercial viability of SDT.
<b>Source/ collection of data</b>	Sales reports
<b>Method of calculation</b>	Compare total revenue from prior year to the current year
<b>Data limitation</b>	None
<b>Reporting Cycle</b>	Annual
<b>Indicator Responsibility</b>	Operations manager

<b>Indicator title</b>	Approved Review report
<b>Short definition</b>	Review SDT's funding strategy and establish mechanism of strengthening balance sheet

<b>Purpose/Importance</b>	To establish how can SDT be able to survive without making use of the IDC loan. If the IDC loan is not available, will it be possible to further the mandate. If not what are the strategies in place to assist.
<b>Source/ collection of data</b>	Board minutes
<b>Method of calculation</b>	None
<b>Data limitation</b>	None
<b>Reporting Cycle</b>	Annual
<b>Indicator Responsibility</b>	CFO

<b>Indicator title</b>	Implement agreed mechanism
<b>Short definition</b>	Implementing outcomes of the funding strategy after review
<b>Purpose/Importance</b>	To ensure continued existence of SDT and fulfilling its mandate by strengthening the balance sheet
<b>Source/ collection of data</b>	Funding strategy
<b>Method of calculation</b>	None

<b>Data limitation</b>	None
<b>Reporting Cycle</b>	Annual
<b>Indicator Responsibility</b>	CFO

<b>Indicator title</b>	25% of staff trained
<b>Short definition</b>	Provide training opportunities in accordance with the needs identified and to develop the staff.
<b>Purpose/Importance</b>	SDT's human capital development to ensure increased productivity and efficiency. To ensure that staff have adequate knowledge in their areas of responsibilities and can be able to apply the knowledge in improving services at SDT.
<b>Source/ collection of data</b>	Works Skills Plan and Annual Training Report
<b>Method of calculation</b>	staff trained
<b>Data limitation</b>	staff trained /Staff complement*100
<b>Reporting Cycle</b>	Annual
<b>Indicator Responsibility</b>	HR Officer

<b>Indicator title</b>	Report on opportunities identified and implemented
<b>Short definition</b>	Provide training in advanced diamond skills at reknowned global centers
<b>Purpose/Importance</b>	To keep in touch with the global trends and apply them in our environment to ensure that we are in line with the international standards.
<b>Source/ collection of data</b>	Report on opportunities identified
<b>Method of calculation</b>	None
<b>Data limitation</b>	None
<b>Reporting Cycle</b>	Annual
<b>Indicator Responsibility</b>	Operations Manager

<b>Indicator title</b>	1 staff members participating
------------------------	-------------------------------

<b>Short definition</b>	One person exposed to the global center
<b>Purpose/Importance</b>	To keep in touch with the global trends
<b>Source/ collection of data</b>	None
<b>Method of calculation</b>	None
<b>Data limitation</b>	None
<b>Reporting Cycle</b>	Annually
<b>Indicator Responsibility</b>	Operations manager

<b>Indicator title</b>	Report on review conducted
<b>Short definition</b>	Reviewing the SDT's marketing strategy to establish if its achieving the desired intent that is to grow industry
<b>Purpose/Importance</b>	To support and grow diamond industry through relevant interventions
<b>Source/ collection of data</b>	Marketing strategy

<b>Method of calculation</b>	None
<b>Data limitation</b>	None
<b>Reporting Cycle</b>	Anually
<b>Indicator Responsibility</b>	CEO's office