



STATE DIAMOND TRADER

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225 Main Street, Johannesburg 2001

**State Diamond Trader
Client Application**

Client Name (company):	
Contact Person:	
SDT Contact: (for office use only)	
Date:	
SDT Scorecard: (for office use only)	

Business Details

Name of business:

Name of Beneficiation Licence holder:

Business physical address (Beneficiation Factory)

Suite number:

Building:

Street name and number:

Suburb:

Town/ City:

Code:

Province:

Business Postal address

P.O. Box No:

Suburb:

Town/ City:

Code:

Contact Details

Contact person(s):

Tel. (Business):

Cell:

Email address:

Website:

<u>Business/ Company information</u>			
Close corporation:		Partnership/ joint venture:	
Proprietary limited:		Other (specify):	
<p>Name of company, close corporation, partnership or joint venture:</p> <p>.....</p> <p>Registration Number:</p> <p>VAT registration number:</p>			

Ownership

A Diamond Beneficiator is required to encourage the ownership of the enterprise and its assets by historically disadvantaged individuals. The objective is to redress the historical imbalances inherent in the South African economy.

Active involvement

(i) Control by HDSA individuals:

Yes	No	%
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(ii) Collective investments, through ESOPs (employment share ownership schemes) and unit trusts with involvement in management:

Yes	No	%
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Passive involvement

(i) Ownership without involvement in management:

Yes	No	%
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Current business

Shareholders name(s):

Ownership Percentage

1)	%
2)	%
3)	%
4)	%
5)	%

Marketing and Jewellery Beneficiation

1. Where are your polished diamonds currently being marketed?

Globally	Yes	No
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If yes, please describe method of marketing and sales of polished diamonds:

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.....

.....

Locally	Yes	No
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If yes, please describe method of marketing and sales of polished diamonds:

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.....

.....

2. Does your business currently have any branding attached to its polished diamonds or jewellery?

Yes	No
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If yes please describe:

.....

.....

.....

3. Are you or your business currently involved in any jewellery manufacturing?

Yes	No
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If yes what percentage of your rough diamond intake is currently being used in the manufacture of jewellery?

Please tick the appropriate box:

>10%	10-50%	< 50%	100%
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Human Resources Plan

Beneficiators must be seen to be constantly improving their staff including but not limited to historically disadvantaged South Africans.

(i) Pool of talented HDSAs identified:

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.....
.....

(ii) Scholarships and learnerships for HDSAs:

.....
.....
.....

(iii) Fast tracking of talented HDSAs:

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.....
.....

Scope of Rough Diamonds (desired)

Please indicate amount of caratage in each desired article and relating value (in Rands or US Dollars) per month.

	FINE	SPTD	PIQUE	REJ	BOART	VALUE
+10.8CT MB						
5-10CT MB						
2.5-4CT MB						
3-8GR MB						
+10.8CT Z						
5-10CT Z						
2.5-4CT Z						
3-8GR Z						
	Z	MB	NGEM			
2GR						
1GR						
ROM						
TOTAL CTS						Total Value

Corporate Social Responsibility

A Beneficiator is required to demonstrate commitment to corporate social responsibility. The objective is to invest in communities where he/she operates or in families that are related to company staff. Corporate social responsibility can include but is not limited to the following (please give details where applicable):

(i) Sponsorships:

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.....
.....

(ii) Bursaries and scholarships:

.....
.....
.....

(iii) Coaching and mentorship:

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.....
.....

(iv) Donations:

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.....
.....

(v) Other:

.....
.....
.....

Employment Equity

Please indicate the total number of employees currently employed (including employees with disabilities).

Please note:

A=Africans, C=Coloureds, I= Indians, W= Whites, M=Male, F=Female and SA=South African

Please note that management takes preference over any other category.

Occupational categories	Designated						Non-designated				Total
	Male			Female			White SA		Foreign nationals		
	A	C	I	A	C	I	M	F	M	F	
Management											
Diamond staff											
Administration											
Other											
Total permanent											
Non-permanent Employees/trainees											
Grand total											

Procurement

A Beneficiator is required to comply with the Preferential Framework Act, No 35 of 1999 and subsequent amendments. The objective is to make available a fraction of procurement to new entrants. Procurement can be divided into three levels.

Please indicate below what percentage of each of the following is procured according to the Preferential Act, No 35 of 1999 and its subsequent amendments.

(i) Capital goods

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.....

Yes	No	%
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(ii) Services

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.....

Yes	No	%
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(iii) Consumables

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.....

Yes	No	%
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Technical Capability (Rough Diamond Beneficiation)

No technical ability/ start-up company:

Yes	No
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Number of years' experience within the diamond industry (applicant):

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Documentary proof of applicant's technical ability attached:

Yes	No
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(Certified copies of all diamond related certificates to be attached)

Additional references (required for start-ups):

Company name:

Position Held:

Contact person:

.....
.....
.....
.....
.....
.....

Do you or your company have any specialised diamond cutting knowledge (e.g. patented cuts)

Yes	No
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If yes please describe:

.....

.....

.....

Supporting Documents

The following documents are to be included in this application:

1. A certified copy of a valid Beneficiation Licence or documented proof of application
2. A certified copy of ID document or Passport for each Authorised Representative
3. A certified copy of Police Clearance Certificate (not more than six months old) or proof of application for each Authorised Representative
4. A valid SARS Tax Clearance Certificate or proof of application
5. Certified copies of certificate of incorporation, articles of association or founding statement and share certificates (where applicable)
6. Documentary proof of clients financial ability or access thereto

Note

All successful applicants shall be required to sign and be bound by the Trading Rules of the State Diamond Trader.